



NATPE 2008 Conference & Exhibition
Mandalay Bay Resort
January 29-31. 2008

WORK ACCESS REQUEST

PLEASE PRINT

COMPANY NAME		BOOTH NUMBER	
CONTACT PERSON		TITLE	
ADDRESS			
CITY	STATE	ZIP	
COUNTRY			
PHONE	FAX	EMAIL	
FORM PREPARED BY:		WILL BE PICKED UP ON-STE BY:	

PLEASE USE THIS FORM TO OBTAIN WORK ACCESS ONLY FOR FULL TIME EMPLOYEES THAT WILL REQUIRE ACCESS TO THE BOOTH DURING SET-UP AND ARE NOT REGISTERED TO RECEIVE A BADGE.

- Red Exhibitor Badges will allow access to the exhibit floor during move-in. If you have personnel that will be assisting during set-up but will not require access during the show, please list their names below.
- Work Access stickers must be worn at all times and are valid only during move-in/move-out hours.
- Stickers will not gain access to floor during official show hours.

PLEASE NOTE: Exhibitors will not be allowed to hold any meetings on the floor during set-up days or before 10 a.m. on January 29 or before 9 a.m. January 30-31. Those holding exhibitor badges and not involved with setup will have access to the floor starting on Tuesday, Wednesday and Thursday at 8 a.m. The floor officially opens at 10 a.m. on January 29. Only those employees involved with set-up/dismantle are authorized to be on the floor during set-up days.

INDEPENDENT CONTRACTORS: If you have contracted a private exhibit service company, you must inform NATPE in writing by November 4 (see form).
DO NOT INCLUDE THE NAMES FROM YOUR INDEPENDENT CONTRACTOR FIRM ON THIS FORM — WE WILL SEND PROPER PAPERWORK

EXHIBITING COMPANY PERSONNEL:

FIRST/LAST

attach a list of additional names if necessary

Please retain a copy for your records. Complete and return by December 21, 2007:

NATPE Exhibition
 5757 Wilshire Blvd., Penthouse 10
 Los Angeles, California 90036
 Phone: 310-453-4440 • Fax: 310-453-3398

Date Submitted: _____